

POSITION:	Registrar
DEPARTMENT:	General Paediatrics, Developmental Paediatrics (with the potential for Sub specialty exposure)
PLACE OF WORK:	Starship Hospital
RESPONSIBLE TO:	Service Clinical Director, through a nominated Consultant/Physician.
FUNCTIONAL RELATIONSHIPS:	Healthcare consumer, Hospital and community based healthcare workers
PRIMARY OBJECTIVE:	To facilitate the outpatient care of children under General Paediatrics, Developmental Paediatrics and any other specialties as organised prior to the start of the run. Involvement on the out of hours paediatric roster.
RUN RECOGNITION:	This run is recognised by the Royal Australasian College of Physicians. Counting towards 6 months of core general paediatric training or 3 months (or more) of core community paediatric training.
RUN PERIOD:	6 months

Section 1: Registrar's Responsibilities

<i>Area</i>	<i>Responsibilities</i>
Acute Call Responsibility	<ul style="list-style-type: none"> • While on call the acute Paediatric Medical Registrar phone and Paediatric Resus pager are held. • The Medical Registrar on acute call is available to advise on children in CED. The decision to admit a child is made by the Medical Registrar on acute call. • On hand over of admissions from the emergency department, full and appropriate clinical notes and the ongoing management are the responsibilities of the medical registrar on call. • If a child is referred to the Medical registrar on acute call from CED and the Registrar feels that admission is not appropriate they will review the child in CED and suggest an alternative plan with the CED staff. • Registrars may be required to review medical admissions to PICU. • The acute call Medical Registrar will take GP calls for advice and/or admission. They will notify ED if there is concern regarding the severity of the condition of the child. • Attend emergency calls alerted to by the Paediatric Resus pager.

Area	Responsibilities
Clinical Responsibility	<ul style="list-style-type: none"> • During the day work is centred around the outpatient department, both at Starship Children's Hospital, Greenlane and other site where Central Patients are seen. This will involve two developmental clinics per week, one general paediatric clinic, two elective clinics (with the opportunity to do clinics under the supervision of subspecialty teams), as well as alternate week dermatology clinics, and an alternate week developmental session. • The registrar is responsible for liaising with the teams a minimum of 8 weeks prior to the start of the run to organise their own outpatient schedule. Not all subspecialties will be available at all times. It is expected that there will be six clinics/clinical contacts per week. • Arrange appropriate investigations and ensure follow up of results for patients seen. • Liaise with other staff members, departments and health professionals in the management of patients. • Communicate with patients and their families about their concerns and facilitate their understanding of the medical issues involved. • Ensure appropriate documentation is sent out to the family doctor and other involved health professionals. • These duties will be in conjunction with the consultant in charge of the clinic and run supervisor. The Registrar will discuss with the consultant as needed and over difficult diagnostic or management areas.

Section 2: Training and Education

<i>Training and Education</i>					
	Monday	Tuesday	Wednesday	Thursday	Friday
0800			Update 0800-0900		
0830	Alternate week Developmental Session			Developmental Clinic	
1230					
1300		Developmental Session (Rehab Clinic)	Alternate week Dermatology Clinic		Grand Round 1300-1400 General Paediatric Clinic

Note: dates and times for the sessions above may change. Plus two further elective clinics per week which are expected to be 4 hour clinics of which 3 hours is face to face contact with patients.

There is a minimum of 3 hours per week medical learning.

- Paediatric Update, Big Rangitoto Room (level 3) Wednesday 8-9am
- FRACP part 1 reaching, Thursdays 3-5pm
- Registrar Teaching, Henley Room CEC every 4 weeks on Wednesday from 1-5pm
- Starship Grand Round, Big Rangitoto Room (level 3) Friday 1-2pm

Section 3: Roster:

<i>Other Resident and Specialist Cover</i>		
The hours of work of the Paediatric Registrars are as follows:		
• Ordinary hours	Monday to Friday	0800 - 1700
• Long days on site	Monday to Friday	0800 - 2230
• Long days on call off site	Monday to Friday	1700 - 2230
• Night Duty	Monday to Sunday	2200 - 0800
• Weekend ward round on site	Saturday and Sunday	0800 – 1700
• Weekend ward round on call off site (following ward round)	Saturday and Sunday	1700 – 2230
• Weekend long day on site	Saturday and Sunday	0800 – 2230
• Winter roster: ward call shifts Saturday and Sunday 1000-2230		
• Each Registrar contributing to the roster will be rostered up to two sets of RDO's not abutting a weekend free of duty per four month rotation.		

Section 4: Cover:

<i>Other Resident and Specialist Cover</i>
There are 11 subspeciality Paediatric Registrars
• 2 Cardiology Registrars
• 2 Respiratory Registrars
• 2 Oncology Registrars
• 1 Endocrinology Registrar
• 1 Gastroenterology Registrar
• 1 Neurology Registrar
• 1 Infectious Diseases/Immunology Registrar
• 1 Renal Registrar
• There is one Child Protection Registrar, four General Paediatric Registrars, one Consult Liaison Registrar and one Outpatient Clinic Registrar
• Nights and leave are not covered as General Outpatient duties will be absorbed within the General Outpatient team

Section 5: Performance appraisal

<i>Registrar</i>	<i>Service</i>
<ul style="list-style-type: none"> • The Registrar will: • At the outset of the run meet with their assigned supervisor(s) to discuss goals and expectations for the run, review and assessment times, and one on one teaching time • After any assessment that identifies deficiencies, implement a corrective plan of action in consultation with their supervisor(s) 	<ul style="list-style-type: none"> • The service will provide, • An initial meeting between the supervisor(s) and Registrar to discuss goals and expectations for the run, review and assessment times, and one on one teaching time. • An interim assessment report on the Registrar half way through, after discussion between the Registrar and the supervisor(s) responsible for them; • The opportunity to discuss any deficiencies identified during the attachment. The supervisor(s) responsible for the Registrar will bring these to the Registrar's attention, and discuss and implement a plan of action to correct them; • A final assessment report on the Registrar at the end of the run, a copy of which is to be sighted and signed by the Registrar.

Section 6: Hours and Salary Category

Summer Roster

Average Working Hours		Service Commitments
Ordinary Hours	40.00	The Service, together with the RMO Unit will be responsible for the preparation of any Rosters.
RDO Hours	-1.78	
Rostered additional hours	14.23	
All other unrostered hours	3.00	
Total Hours	55.45	

Salary: The salary for this attachment will be detailed as a Category **C** run.

Extended Winter Roster

- Starting mid-July until mid-October (12 weeks total) extra hours are rostered for the expected increased winter work load.
- During winter there will be two registrars on duty to cover acute call from 1700 to 2230 during the week and one extra registrar will also be rostered on duty for ward rounds 1000 to 2230 over the weekend.

Average Working Hours		Service Commitments
Ordinary Hours	40.00	The Service, together with the RMO Unit will be responsible for the preparation of any Rosters.
RDO Hours	-2.67	
Rostered additional hours	15.73	
All other unrostered hours	0.82	
Total Hours	53.88	

Salary: The salary for this attachment will be detailed as a Category **D** run.