

RUN DESCRIPTION

POSITION:	Registrar – Public Health Medicine
DEPARTMENT:	Planning, Funding and Outcomes Joint team across Waitemata DHB and Auckland DHB, based at Waitemata DHB
PLACE OF WORK:	Waitemata DHB Planning, Funding and Outcomes Team offices Level 1, 15 Shea Tce, Takapuna
RESPONSIBLE TO:	Clinical Director, Health Gain Team (Line Management) Workplace Supervisor (Training) and Workplace Trainers (Projects)
FUNCTIONAL RELATIONSHIPS:	The registrar will be working as part of the Planning, Funding and Outcomes Team and is expected to maintain functional relationships with: <ul style="list-style-type: none"> • Director Health Outcomes and Director Funding • Clinical Director, Health Gain Team • Other Health Gain Team members • Health Intelligence Team analysts • Members of Funding and Development teams • Other hospital clinicians and staff as applicable
PRIMARY OBJECTIVE:	<ul style="list-style-type: none"> • Public Health Medicine Training Programme competency development • Specific project and service work
RUN RECOGNITION:	Recognised as a training position for the New Zealand College of Public Health Medicine (NZCPHM). Runs are not allocated or rotated through, they are negotiated Fixed Term positions with Waitemata DHB.
RUN PERIOD:	Variable. Usually either 6 or 12 months

Section 1: Responsibilities

<i>Area</i>	<i>Responsibilities</i>
<ul style="list-style-type: none"> • Project duties 	<ul style="list-style-type: none"> • As agreed with the Workplace Supervisor, under the supervision of the Workplace Trainer (a Public Health Physician), complete project tasks as identified in the relevant project plan • Projects are carefully scoped with the registrar in order to ensure that they meet competency development and organisational goals
<ul style="list-style-type: none"> • Service work 	<ul style="list-style-type: none"> • As agreed with the Workplace Supervisor, and where it develops training programme competencies in identified areas • Range of service work opportunities including: <ul style="list-style-type: none"> ○ Board or Committee papers ○ Business case development ○ Service review

<i>Area</i>	<i>Responsibilities</i>
	<ul style="list-style-type: none"> ○ Audit, research and evaluation ○ Quantitative and/or qualitative analysis ○ Evidence summaries and advice ○ Policy and programme development ○ Contracting

Section 2: Training and Education

<i>Nature</i>	<i>Details</i>
Formal and informal education sessions	<ul style="list-style-type: none"> • CEO lecture series • Planning, Funding and Outcomes Lunchtime seminars • Hospital Grand Rounds • Peer Group attendance • 1:1 sessions with Health Gain Team members and wider DHB Public Health Physicians • DHB and ad hoc workshops • Registrar training days (NZCPHM)
Training and Development of Other Staff	<ul style="list-style-type: none"> • The Registrar will present their current or recent work at one of the appropriate forums to share the learning with the wider Planning, Funding and Outcomes team
Study Leave	<ul style="list-style-type: none"> • As provided for in the MECA

Section 3: Roster

<p>Hours Of Work</p> <p><u>Ordinary hours of work are Monday to Friday: 0900hrs to 1700hrs</u></p>

Section 4: Performance appraisal

<i>Registrar</i>	<i>Service</i>
<p>Performance will be assessed by the nominated supervisor.</p> <p>Performance will be assessed, discussed and managed at formal meetings in line with NZCPHM guidelines and any concerns raising with the registrar, the Workplace Supervisor, and the regional training programme director as appropriate.</p>	<p>The service will be appraised as part of the NZCPHM training programme requirements</p>

Section 5: Hours and Salary Category

<i>Average Working Hours</i>	
Basic hours	40
Rostered additional hours (inc. nights, weekends & long days)	0
All other unrostered hours	0
Total hours per week	40

Salary

The Salary for this attachment will be as detailed as a Category **F** run.